

SOUTH KINGS GROUNDWATER SUSTAINABILITY
AGENCY JOINT POWERS AUTHORITY
BOARD OF DIRECTORS
MEETING AGENDA

VIA TELECONFERENCE PURSUANT TO EXECUTIVE ORDER N-29-20 ISSUED BY GOVERNOR GAVIN NEWSOM. THE COUNCIL CHAMBER WILL BE CLOSED TO THE PUBLIC. PUBLIC CAN PARTICIPATE IN THIS MEETING AND PROVIDE COMMENTS ON AGENDA ITEMS VIA THE FOLLOWING:

CALL (857) 232-0157 - PASSCODE 510318

Please contact Annika Romo at (559) 299-1544 for any questions regarding the teleconference meeting.

Wednesday, May 13, 2020

6:00 PM

Items:

1. Call to Order and roll call
2. Pledge of Allegiance
3. Public Comment on Items not on Agenda

The first 15 minutes of each regular session is set aside for members of the public to comment on any item within the jurisdiction of the Board of Directors, but not appearing on the agenda. For items appearing on the agenda, the public is invited to comment at the time the item is called for consideration by the Board. Any person addressing the Board under public comment will be limited to a 3-minute presentation to ensure that all interested parties have an opportunity to speak. Please submit any handouts to the Secretary via email prior to the meeting at dpeters@peters-engineering.com.

4. Consent Calendar

Unless a member of the Board of Directors requests that an item be removed from the Consent Calendar, all items will be acted upon as a whole and by one vote. Items removed from the Consent Calendar will be acted upon separately.

- 4.1 Approve Minutes of February 12, 2020 meeting.

5. Committee Reports

5.1 Technical Advisory Committee

6. General Items

6.1 Approval of Provost & Pritchard Task Order 11 based on Consulting Services for South Kings GSA Implementation Support proposal – Staff Report by David Peters

6.2 Update on Short-term groundwater recharge projects for 2020 water allocation - Oral Report by David Peters

6.3 Adopt 2020-21 Proposed Budget – Staff Report by David Peters

7. Secretary's Report

7.1 Time and place for next meeting

8. Board Member Comments

9. Adjournment

SKJPA BOARD OF DIRECTORS
MEETING MINUTES

DEL REY COMMUNITY SERVICES DISTRICT

10649 E Morro Ave

Del Rey, CA 93616

Wednesday, February 12, 2020

6:00 PM

Chairman Kazarian called the meeting to order at 6:00 pm.

Board Members Present: Chairman Kazarian, Ramirez, Dix

Board Members Absent: Gonzalez, Pimentel

Staff Present: David Peters, Michael Linden

The Flag Salute was led by Member Kazarian.

PUBLIC PRESENTATIONS

None

CONSENT CALENDAR

Member Kazarian made a motion to approve the consent calendar. The motion was seconded by Member Dix, and carried with a unanimous voice vote of all other members present.

COMMITTEE REPORTS

Technical Advisory Committee Meetings – Oral report by David Peters

Technical Advisory Committee (TAC) had a meeting on January 30, 2020 and discussed 2020 water allotment of 1,000 acre-feet to be received from CID. CID does intend to deliver this amount during irrigation season, but it could change depending on weather. The TAC also discussed possible recharge projects, which will be addressed in detail later tonight. Discussed with Phil Desotoff how to re-work each City's coordinated agreements. SKGSA council and CID council will work together to amend the agreements. Lastly, TAC discussed the possibility of having Provost & Pritchard do a Developer Impact Fee Study to implement fees at a City level.

GENERAL ITEMS

A. Approval of Provost & Pritchard Task Order 11

Desire for new developments to participate in the sharing of recharge costs. Provost &

Pritchard has proposed to develop a Developer Impact Fee Study and to research and identify funding opportunities for member agencies to pursue to obtain funding to construct projects that would alleviate current overdraft. During the study it will be identified whether member agencies can all adopt the same fee or if the fee has to be member agency specific.

There is still unused grant funding to cover the cost of this Task Order.

Because not all board members are present, no motion is made to approve the Task Order in its entirety, but Chairman Kazarian has authority to approve Task Order for up to \$25,000. This Task Order will be presented again at the next meeting for approval of the remaining \$23,000.

SECRETARY'S REPORT

A. Short-term groundwater recharge projects for 2020 Water Allocation

TAC discussed developing short-term recharge projects to accept the 1,000 acre-feet of water. Water will be paid for, regardless of if it is transmitted to SKGSA facilities or not. Projects develop most capacity for lowest up-front cost. Anticipated delivery of water is during regular irrigation season (September-October)

1. Fowler – San Antonio Drive Basin adjacent to CID canal where pipes are already in place. Includes meter and telemetry equipment (68 acre-feet)
2. Kingsburg – The three listed basins have vales and pipes in place to accept water ASAP (704 acre-feet).
3. Sanger –Both basins would need infrastructure improvements to be able to accept water.
4. Del Rey - American Basin is ready to accept water (62 acre-feet)
5. Parlier – Not sure about the status of infrastructure of Tuolumne Basin.

The cost (and sharing of cost) of each project is still being discussed.

BOARD MEMBER COMMENTS

None

Next meeting on March 11, 2020, at 6:00pm in Fowler.

ADJOURNMENT

Having no further business Chairman Kazarian adjourned at 6:39 pm.

STAFF REPORT

TO: SKGSA CHAIRMAN & BOARD MEMBERS
FROM: DAVID PETERS, SECRETARY
SUBJECT: DEVELOPER IMPACT FEE STUDY / GRANT ASSISTANCE TASK ORDER – PROVOST & PRITCHARD
DATE: MAY 8, 2020

REQUESTED ACTION:

Approve Provost & Pritchard Task Order 11 related to preparation of a developer impact fee study and grant assistance.

DISCUSSION / RECOMMENDATION:

The South Kings Groundwater Sustainability Agency (SKGSA) has completed the Groundwater Sustainability Plan (GSP) and has submitted it to the State of California for approval. The GSP recommends the development of groundwater recharge basins to receive recharge water purchased from Consolidated Irrigation District. As new areas of member agencies develop, additional recharge facilities will need to be constructed. Development of a Developer Impact Fee (DIF) related to groundwater sustainability will enable the GSA member agencies to appropriately collect fees from new development projects. The fees will then be used for future implementation projects or management actions to mitigate for groundwater use by the new development. These fees will not be utilized to offset current groundwater use of the communities.

Additionally, the SKGSA desires to identify and apply for grant funding to assist in developing recharge facilities to offset current overdraft in member agencies.

Provost & Pritchard has provided the SKGSA with a proposal to provide engineering services related to development of a developer impact fee study and provide assistance in identifying potential grant funding sources for use in developing recharge projects.

Up to \$25,000 of this Task Order has previously been approved by the board Chairman.

Attachment: Provost & Pritchard - Consulting Services for South Kings GSA Implementation Support

February 3, 2020

Karnig Kazarian
South Kings GSA

<via Email, c/o Josh Rogers: jrogers@yhmail.com>

Subject: Consulting Services for South Kings GSA Implementation Support

Dear Karnig:

Thank you for the opportunity to submit this proposal to provide consulting services for the subject project. This proposal discusses our understanding of the project, recommends a scope of services together with associated fees, deliverables and approximate schedules, sets forth our assumptions and discusses other services that may be of interest as the project proceeds.

Project Understanding

The South Kings Groundwater Sustainability Agency (SKGSA or GSA), comprised of the cities of Fowler, Kingsburg, Parlier and Sanger and the Del Rey Community Services District, has an adopted Groundwater Sustainability Plan (GSP) which identifies several potential methods to achieve groundwater sustainability. These methods include construction of groundwater recharge projects and implementation of management actions. Each method has its own associated estimated cost, some of which are identified in the GSP.

We understand that the GSA would like to identify funding mechanisms for to implement sustainability measures shown in the GSP. Initially, these efforts will focus on two items: identification of funding opportunities and development of a new development impact fee to be considered.

Scope of Services

Our proposed scope of work for this proposal is segregated into two phases, described below.

Phase FOR: Funding Opportunity Research

In this phase, our team will identify grant or other funding opportunities, as they arise, that could be utilized by the GSA to fund GSP implementation projects. When an opportunity is identified, we will provide to the SKGSA, a Funding Opportunity Summary including funding eligibility requirements and application deadline. We will also identify which implementation projects would be most well-suited to the funding opportunity. If a grant opportunity appears to be a good opportunity for the GSA, this task can be used to prepare the grant application upon approval and direction from the GSA.

Deliverables: PDF of Funding Opportunity Summary

Phase DEV: Development Impact Fee

Development of a Developer Impact Fee related to groundwater sustainability will enable the GSA member agencies to appropriately collect fees from new development projects. The fees will then

\\ppeng.com\pzd\data\docs\Marketing\Proposals\2020\SKGSA - Funding Consulting 20-xxx\2020-0203 Draft Proposal.docx

be used for future implementation projects or management actions to mitigate for groundwater use by the new development. These fees will not be utilized to offset current groundwater use of the communities. To develop a new development impact fee, the following tasks will be undertaken:

- **Data Verification:** several assumptions were made through the development of the GSP pertaining to growth, future water demands, and costs. This task will be utilized to verify those assumptions are acceptable to each member agency.
- **Development Fee Alternatives Evaluation:** a development impact fee can be assessed in two primary ways, either uniformly per acre or connected to the land-use characteristics. This task will be utilized to evaluate the pros and cons of each and recommend a methodology. The fees will consider the needs and costs associated with each member agency of the GSA and will utilize base assumptions for mitigation costs since specific projects are not fully developed. The assumptions will be based on recent similar costs and will be reviewed with each agency's representative.
- **Technical Memorandum:** a technical memorandum (TM) will be prepared summarizing the information identified above and recommending a possible new development impact fee structure.
- **Meetings:** it is anticipated up to three coordination meetings with the GSA will be needed prior to preparing the TM and up to two review workshops will be needed to discuss comments and edits to the TM prior to finalization.

Deliverables: PDF of Draft and Final Technical Memorandum

Professional Fees

Provost & Pritchard Consulting Group will perform the services in Phase FOR on a time and materials basis, in accordance with our Standard Fee Schedule in effect at the time services are rendered. These fees will be invoiced monthly as they are accrued, and our total fees, inclusive of reimbursable expenses, will not exceed our estimate of \$20,000 without additional authorization.

Provost & Pritchard Consulting Group will perform the services in Phase DEV for the fixed fee amount of \$28,000, in accordance with our Standard Fee Schedule in effect at the time services are rendered. These services will be invoiced monthly, on a percent-complete basis. Reimbursable Expenses are included in the Fixed Fee amount stated

Schedule

Once we receive an executed copy of this Proposal together with the signed Consultant Services Agreement, and are authorized to proceed, we can prepare the Draft Technical Memorandum for initial submittal in approximately 10 to 12 weeks. Agency review time is beyond our control. We will be prepared to re-submit 2 weeks after we receive agency comments.

Assumptions

- This proposal is based on the adopted SKGSA's GSP.
- The Development Impact Fee will be for future development impacts and existing impacts will be addressed through other measures, such as a Proposition 218 Election. The Proposition 218 Election is not included in this proposal but can be added through contract amendment if requested.
- If the scope of services requires Consultant to provide its opinion of probable construction costs, such opinion is to be made on the basis of Consultant's experience

and qualifications and represents Consultant's best judgment as to the probable construction costs. However, since Consultant has no control over costs or the price of labor, equipment or materials, or over the contractor's method of pricing, such opinions of probable construction costs do not constitute representations, warranties or guarantees of the accuracy of such opinions, as compared to bid or actual costs.

Terms and Conditions

If this proposal is acceptable, please sign the Consultant Services Agreement, and return a copy to our office. These documents will serve as our Notice to Proceed. This proposal is valid for 30 days from the date above.

Sincerely Yours,
Provost & Pritchard Consulting Group



Heather E. Bashian, RCE 73075
Vice President



Ronald J. Samuelian, RCE 59208
President

Terms and Conditions Accepted

By South Kings Groundwater Sustainability Agency

Signature

Printed Name

_____ Title _____ Date

MEMORANDUM

TO: CHAIR & BOARD MEMBERS
FROM: DAVID PETERS, PE
SUBJECT: FY 2020-21 OPERATING BUDGET
DATE: MAY 8, 2020

REQUESTED ACTION

Provide staff direction regarding draft operating budget for FY 2020-21.

DISCUSSION / RECOMMENDATION

Earlier this year, the SKGSA completed and filed with the State of California a Groundwater Sustainability Plan (GSP). Since completion of the GSP, SKGSA staff has been focusing on efforts to identify and develop groundwater recharge facilities such that member agencies have the ability to accept surface water purchased for recharge. The main expenditures in FY 20/21 will purchasing 1,000 AF of surface water from Consolidated Irrigation District. It is believed that expenses resulting from TAC efforts will be borne by member agencies.

Staff requests staff direction regarding the draft FY 2020-21 operating budget to fund operations through the next fiscal year.

ATTACHMENTS

1. Draft FY 2020-21 Operating Budget

**South Kings GSA
Budget FY 2020-2021**

Revenues

Account	Account Description	GSA Description	FY 20/21	TOTAL
New	Agency Contributions	Contribution to GSA	410,000	410,000
			Total Revenue	410,000

Expenses

New	Capital Costs	Surface Water Purchase	395,000	395,000
New	Agency Administration	Administrative Expenses	15,000	15,000
6290	Professional Services	Misc Services	50,000	150,000
			Total Expenses	460,000

**South Kings GSA
Budget FY 2020-21**

FISCAL YEAR	FY 20/21
Total GSA Allocation	\$ 460,000

Local Agency Budget Requirements		FY 20/21
Fowler	13.35%	\$ 61,411
Del Rey	5.33%	\$ 24,535
Kingsburg	21.90%	\$ 100,754
Parlier	16.88%	\$ 77,671
Sanger	42.53%	\$ 195,629
TOTALS	100%	\$ 460,000

Groundwater Pumped (A-F)	% of Total	
Fowler	1692	13.35%
Del Rey	676	5.33%
Kingsburg	2776	21.90%
Parlier	2140	16.88%
Sanger	5390	42.53%
TOTALS	12674	100.00%